



Are you ready for an amazing opportunity to join an innovative agency and make positive change in your community?

Position Title: Youth Substance Awareness Safety (YSASP) and Driver's License Suspension (DLS) Programs Coordinator

Who is Interaction?

Interaction has been a highly-respected part of the Windham County of Vermont community since 1972. Our mission: working together to build resilience and be a catalyst for change. Interaction is a supportive, creative, dynamic workplace.

How will I make a difference?

The Youth Substance Awareness Safety (YSASP) and Driver's License Suspension (DLS) Programs Coordinator plays a key role in Interaction's mission to support people to thrive in their communities. This position is housed within the Restorative Justice department and works closely with other Restorative Justice team members and the Vermont Association of Court Diversion Programs ("VACDP") to navigate the intersection between the legal system, mental health, substance use, and poverty.

This role provides support to youth and young adults referred to the YSASP program, and folks who have had their driving privileges suspended in the DLS Program. The overarching theme of the services offered by the Case Manager will be to provide a supportive, positive, and strengths-focused environment that empowers and affirms individuality and anatomy.

Responsibilities Overview:

Direct Service Provision:

Youth Substance Awareness Safety Program (YSASP)

- Provides nonjudgmental, supportive, and engaging environment for teens and young adults
- Consistently and effectively employs and utilizes assessment tool for screening
- Identifies barriers to success for individual youth and makes accommodations, as needed, to support completion of the program
- Uses youth-centered vocabulary and employs motivational interviewing technique in an effort to avoid "preaching" language
- Engages participants in meaningful and reflective dialogue

Driver's License Suspension (DLS)

- Explains to clients in detail individual rights and responsibilities in the program and DLS contract requirements
- Monitors client progress in program and communicates promptly, as needed

Administrative duties:

- Maintains an organizational system that allows for effective planning, attention to detail, and accurate completion of tasks
- As needed, provides quarterly and annual statistics
- Completes timely and accurate paperwork relating to programs and ensures closure of cases.

Intra and inter-agency collaboration:

- Attend and contribute to regular meetings with community service providers
- Participate in building a culture of collaboration and shared ownership within the Restorative Justice team

Can I see myself here?

We have found that our staff at Interaction succeed when they:

- Think systemically
- Value feedback
- Are highly organized
- Are passionate about justice and believe that everyone deserves to have their needs met
- Value collaboration that comes from working on a team
- Are tenacious problem-solvers
- Have a sense of humor and find creative ways to implement ideas
- Can change priorities quickly

Additional Information

Applicants should ideally have the following skills:

- Practice open dialogue, listen to understand, and exhibit highly effective listening skills.
- Commit to and demonstrates continual striving to understand, consider and acknowledge the unique experiences of others, especially those who belong to marginalized populations.
- Possess computer skills including proficiency in Google Workspace, Microsoft Office, and virtual conferencing platforms.
- Ensure that all work is complete, accurate, and professional.
- Is open to others' ideas, input and decisions.
- Takes responsibility and initiative, and is committed to continuous learning and growth.

How can I be considered for the position?

You can be considered for this position if you meet the following qualifications:

- The position requires 2-4 years of proven and relevant experience.
- A combination of training, education, and/or lived experience that contributes to meeting this requirement will be considered.

To Apply: Send resume and cover letter to HumanResources@interactionvt.org by December 9th, 2024. We will be reviewing applications on a rolling basis.

This position is full-time at 37.5 hours per week, on-site with hybrid flexibility as appropriate.

Compensation: \$22/hr and comprehensive benefits.

Interaction works in partnership with United Nurses & Allied Professionals, Local 5050, and this position is included in the collective bargaining agreement.